

# Provident Bank - Loan Cover Letter



Please complete basic information on this loan submission

Date \_\_\_\_\_ Loan Amount: \_\_\_\_\_

**Select one:**

- Purchase       Rate & Term Refinance       Cash Out Refinance

Purchase price (if purchase) \_\_\_\_\_

Title & Escrow Contact: Name, Phone & Email  
(If NONE, Provident Bank will use Stewart Title for both)

\_\_\_\_\_

**Property Type:**

- Multifamily/Apartment       Commercial/Office/Mixed Use/ Other

**Property Address:** \_\_\_\_\_

**Guarantor Names:**

(If Corp, LLC, LP or Trust, please list all members with 20% or more ownership)

\_\_\_\_\_

Is there a Pre-payment penalty on current loan, if Yes - how much?

\_\_\_\_\_

**Vesting:** (How title will be taken)

\_\_\_\_\_

**Purchase:**

Source of down payment  
(Name all accounts for verification to be matched with bank statements)

\_\_\_\_\_

Does Borrower want impounds on this loan?

- Taxes & Insurance       Insurance Only       Taxes Only       No Impounds

Broker Name, Company Name and Address

\_\_\_\_\_

Is broker currently approved with Provident Bank?

- Yes       No

Provident Bank Loan Officer or Account Executive:

\_\_\_\_\_

Full loan checklist and supporting files located here:

<https://www.myprovident.com/commercial/>

Contact your Provident Bank Commercial Loan officer for questions



www.myprovident.com  
(855) 217-3541

Provident Savings Bank, F.S.B., NMLS #449980.